

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, November 15, 2021 at 5:00 P.M. All participation in this meeting, including public participation, was by telephonic and/or electronic means. Microsoft Teams: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjYxNjJkZGYtNDU3YS00YWl4LWI3YzQtNTNjYWlXNjA0NjI0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d or Via Phone: 1-720-547-5281, Conference ID: 438 200 244#.

Attendance:

A special meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado.

The following Directors were in attendance:

Martha Sippel, President
Steve Parry, Treasurer
Gary Godden, Secretary
Greg Jewell, Assistant Secretary

Also present were:

Tamara K. Seaver; Icenogle Seaver Pogue, P.C.
Matt Urkoski, Carrie Beacom & Rebecca Mannie;
CliftonLarsonAllen LLP (“CLA”)
Mike Crespin; BrightView Landscape Services, Inc.
Taylor Goertz; IMEG
Seth Hoffman and Justin Schmitz; City of Lone Tree
Jay Carpenter; Councilmember, City of Lone Tree
Pamela Schenck-Kelly and Whitney Miller; Park Meadows
Business Improvement District

Call to Order/Declaration of
Quorum:

Director Sippel, noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Park Meadows Metropolitan District at 5:02 P.M.

Directors Matters/Disclosure
Matters:

None.

Approval of/Additions
To/Deletions from the Agenda:

Director Sippel moved that the Board of Directors approve the agenda as amended by tabling item IX(B). The motion was

RECORD OF PROCEEDINGS

	seconded by Director Parry and approved unanimously by the Board.
Public Comments:	None.
Consent Agenda:	Director Jewell moved that the Board approve the consent agenda comprising minutes of the October 25, 2021 special meeting, financial statements as of September 20, 2021, cash position updated November 2021, prior and current claims and director fees, and engagement letter with Haynie & Company for 2021 audit services. The motion was seconded by Director Godden and unanimously approved by the Board.
Financial Items -	
Public Hearing on Proposed 2021 Budget Amendment:	Upon motion by Director Sippel, and unanimous vote, the Board of Directors opened a public hearing on the proposed 2021 budget amendment consistent with published notice at 5:07 P.M. There appearing no member of the public wishing to speak on the budget amendment, upon motion by Director Sippel, and unanimous vote, the Board of Directors closed the public hearing at 5:07 P.M.
Resolution Approving Proposed 2021 Budget Amendment and Appropriate Sums of Money:	Ms. Beacom reviewed with the Board the proposed 2021 budget amendment, noting the recommended amendment to the capital fund from \$1,036,000 to 1,102,000. Ms. Seaver presented to the Board of Directors a resolution for approval and adoption of the 2021 budget amendment and appropriating funds therefore. After review and discussion, upon motion by Director Parry, second by Director Godden and unanimous vote, the Board of Directors approved the resolution adopting the 2021 budget amendment and appropriating the funds to the approved budget.
Public Hearing on Proposed 2022 Budget:	Upon motion by Director Sippel, and unanimous vote, the Board of Directors opened a public hearing on the proposed 2022 budget consistent with published notice at 5:08 P.M. There appearing no member of the public wishing to speak on the budget, upon motion by Director Sippel, and unanimous vote, the Board of Directors closed the public hearing at 5:08 P.M.
Resolution Approving Proposed 2022 Budget, Certification of Mill Levy, and Appropriate Sums of Money:	Ms. Beacom reviewed with the Board the proposed 2022 budget and Ms. Seaver presented to the Board of Directors a resolution for approval and adoption of the 2022 budget, appropriating funds therefore and certification of a mill levy thereunder. After review and discussion, upon motion by Director Parry, second by Director Jewell and unanimous vote, the Board of Directors

RECORD OF PROCEEDINGS

	approved the resolution adopting the 2022 budget and appropriating the funds to the approved budget and certifying the mill levies as provided in the budget.
Consider Appointment of District Accountant to Prepare 2023 Budget:	Upon motion by Director Parry, second by Director Godden and unanimous vote, the Board of Directors approved appointing the District's accountant to prepare the 2023 budget.
Other:	None.
Landscape Items - Monthly Landscape Maintenance Report:	Mr. Crespin presented to the Board the Monthly Landscaping Report noting fall clean-ups are continuing with leaf pick up, perennial trimming and like activities. Mr. Crespin reported on the application of slow-release fertilizer and the commencement of tree branch wrapping as well as winter watering given the very dry fall. He reported on some irrigation leaks related to Stop and Waste valve which is the point of connection transitioning between the main water supply with Denver Water and where the District takes over.
New Work Orders:	Following Mr. Crespin's report, Director Sippel moved approval of the proposed work order for the following: <ol style="list-style-type: none">1. Irrigation Stop and Waste Replacement Proposals in an amount not to exceed \$2,483.69. The motion was seconded by Director Jewell and unanimously approved by the Board.
Engineering Items - Brick Wall Study Update:	Mr. Goertz provided an update to the Board on the Brick Wall Study to be presented to the Lone Tree City Counsel on Tuesday November 15, 2021.
2021 Median Re-Tuck Program Update:	Mr. Goertz provided an update to the Board on the 2021 median re-tuck program noting everything on Quebec and Lincoln are complete, so the program is complete for 2021. He expressed interested in Board input on median re-tucks in 2022.
Other:	None.
Manager's Items - Discuss Requirements of Section 32-1-809, C.R.S.	Mr. Urkoski reviewed the requirements of Section 32-1-809, C.R.S. and directed staff regarding compliance for 2022. Mr.

RECORD OF PROCEEDINGS

and Direct Staff Regarding
Compliance for 2022
(District Transparency
Notice):

Urkoski reported to the Board that CLA will handle the transparency notice requirement by the January deadline.

CliftonLarsonAllen LLP
Master Service Agreement
and Related Statement(s) of
work (enclosed):

Mr. Urkoski noted the agreement was tabled while his firm works on terms with Ms. Seaver.

Other:

None.

Director's Items -

Discuss Meeting Location
for Next Board Meeting:

Discussion ensued among the Board regarding the location for the next Board meeting. Following discussion, the Board expressed their preference for virtual meetings into the near future.

Other:

None.

Attorney Items -

Annual Resolution:

Ms. Seaver reviewed with the Board the 2022 Annual Resolution. Director Sippel asked for input on officers and all Board members agreed to retain the current slate of officers for 2022. Following Board discussion, Director Parry moved approval of the resolution. The motion was seconded by Director Sippel and approved unanimously by the Board.

Engagement of Icenogle
Seaver Pogue, P.C. for 2022
Legal Services:

Ms. Seaver presented to and reviewed with the Board the engagement letter for 2022 legal services. Following discussion and upon motion by Director Parry, second by Director Jewell and unanimous vote, the Board of Directors approved the engagement of Icenogle Seaver Pogue, P.C. for 2022 legal services.

Other Items:

Mr. Hoffman thanked the board for their support for Ballot Issue 2E which gratitude was echoed by Councilmember Carpenter.

Adjournment:

There being no further business to come before the Board, Director Sippel adjourned the meeting at 5:39 P.M.

DocuSigned by:

Gary Godden

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Secretary