

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, December 21, 2020 at 5:00 P.M. All participation in this meeting, including public participation, was by telephonic and/or electronic means to preserve the health, safety, and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic.

Microsoft Team meeting

https://teams.microsoft.com/l/meetupjoin/19%3ameeting_ZmQwODczYWUtYTdjNC00NTdiLWE2YmMtMjk2NTdiZDdhOWJl%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d or Via Phone: 1-720-547-5281 Conference ID: 327 674 25#.

Attendance:

A special meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado. All participation in this meeting was telephonic to preserve the Health, Safety, and Welfare of the public in light of the imminent threat caused by the COVID-19 Pandemic.

The following Directors were in attendance:

Martha Sippel, President
Bryan Glenn, Vice President
Steve Parry, Treasurer
Gary Godden, Secretary
Greg Jewell, Assistant Secretary

Also present were:

Tamara K. Seaver; Icenogle Seaver Pogue, P.C.
Mike Crespín; BrightView Landscape Services, Inc.
Taylor Goertz; IMEG
Matt Urkoski; CliftonLarsonAllen LLP
Natalie Herschberg; CliftonLarsonAllen LLP
Jay Carpenter; Councilmember, City of Lone Tree

Call to Order/Declaration of Quorum:

Director Sippel noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Park Meadows Metropolitan District at 5:10 P.M.

RECORD OF PROCEEDINGS

Directors Matters/Disclosure Matters: None.

Approval of/Additions To/Deletions from the Agenda: Director Sippel noted there were no changes to the agenda.

Public Comments: None.

Consent Agenda: Director Sippel moved that the Board approve the consent agenda comprising minutes of the November 23, 2020 special meeting, cash position updated December 18, 2020 and current claims and director fees. The motion was seconded by Director Glenn and unanimously approved by the Board.

Financial Items - Other: None.

Landscape Items - Monthly Landscape Maintenance Report: Mr. Crespin addressed the Board of Directors and presented the Monthly Landscaping Report to the Board. He noted intermittent fall clean-ups due to recent snow activity and continued effort until the clean-ups are complete. He then noted all small caliper smooth bark deciduous trees were wrapped and his crews are working through winter watering. Mr. Crespin then mentioned that perennial pruning would commence, leaving grasses and Russian Sage for some interest, pending snow events and aesthetics. Mr. Crespin then reported on broken water meter units discussed at the November Board meeting and his recommendation to add rock around them in the Spring to avoid any trip hazard potential. Alternatively, he noted they could be brought up to grade or the turf could be sloped to lessen the lip in favor of a slope.

Work Orders: None.

Other: None.

Engineering Items - Monthly Engineering Report/Update: Mr. Goertz reviewed the monthly engineering report with the Board and provided an update.

Update on Brick Wall Study RFP: Mr. Goertz provided an update to the Board on the brick wall study RFP which was released December 17, 2020 and reviewed with the Board the RFP schedule, culminating in proposal submission deadline on January 11, 2021, allowing the Board to

RECORD OF PROCEEDINGS

consider proposals at the January Board of Director's meeting. He noted approximately 17 contractors downloaded the proposal.

Update on 811 Locates: Mr. Goertz provided an update on the 811 locates to the Board and Mr. Urkoski reported on the requirement to convert from a tier two to a tier one member as of January 1, 2021, noting the potential for increased costs for locates. Mr. Urkoski asked Messrs. Goertz and Crespin to ensure the boundary map was accurate and Mr. Goertz noted he has provided the accurate District map.

Other: None.

Manager's Items -
Other: None.

Director's Items -
Other: None.

Attorney Items -
Other: None.

Other Items: Councilmember Carpenter on behalf of Mayor Millet and all City Staff, thanked the District for their 2020 partnership efforts, especially in light of COVID challenges for the City. He also expressed a commitment to meet with each member of the Board in 2021 on City matters. Director Parry asked about shopping at the Park Meadows Mall, and Councilmember noted he expected the numbers would be depressed for this period.

Adjournment: There being no further business to come before the Board, Director Sippel adjourned the meeting at 5:27 P.M.


Secretary