

## RECORD OF PROCEEDINGS

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### MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, September 27, 2021 at 5:00 P.M. All participation in this meeting, including public participation, was by telephonic and/or electronic means. Microsoft Teams: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YjNjYzU2ZjEtN2I4Zi00ZDgyLTk5Y2YtNWU4MjNiNTAzY2I3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjNjYzU2ZjEtN2I4Zi00ZDgyLTk5Y2YtNWU4MjNiNTAzY2I3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)  
or Via Phone: 1-720-547-5281, Conference ID: 276 303 545#.

Attendance: A special meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado.

The following Directors were in attendance:

Martha Sippel, President  
Bryan Glenn, Vice President  
Steve Parry, Treasurer  
Greg Jewell, Assistant Secretary

Also present were:

Tamara K. Seaver; Icenogle Seaver Pogue, P.C.  
Matt Urkoski & Rebecca Gianarkis; CliftonLarsonAllen LLP  
Mike Crespin; BrightView Landscape Services, Inc.  
Taylor Goertz; IMEG  
Justin Schmitz; City of Lone Tree  
Jay Carpenter; Councilmember, City of Lone Tree  
Whitney Miller; Park Meadows Business Improvement District

Call to Order/Declaration of Quorum: Director Sippel noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Park Meadows Metropolitan District at 5:02 P.M. Director Godden was not present.

Directors Matters/Disclosure Matters: None.

Approval of/Additions To/Deletions from the Agenda: Director Sippel noted there were no changes to the agenda.

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- Public Comments: Mr. George Allen addressed the Board of Directors and announced he was from Parker and that he performs local government oversight for: Town of Parker, Douglas County, E-470, Parker Water and Sanitation District and now Park Meadows. He asked that executive session recordings be preserved.
- Consent Agenda: Director Sippel moved that the Board approve the consent agenda comprising minutes of the August 23, 2021 special meeting, cash position updated September 2021 and current claims and director fees. The motion was seconded by Director Parry and unanimously approved by the Board.
- Financial Items: None.
- Landscape Items -  
Monthly Landscape  
Maintenance Report: Mr. Crespin presented to the Board the Monthly Landscaping Report for the tail end of the 2021 season noting the modified mowing schedule will commence in October as well as fall clean-up and typical fall activities. He mentioned several dead/dying Cottonwood trees as well as several Russian Olive Trees to be removed. Mr. Crespin reported on the abnormal heat this September and the need to override irrigation system controls to ensure grass and plants stay alive. He noted that stumps from removed trees would be removed and ground to ensure a sightlier appearance.
- New Work Orders: Following Mr. Crespin's report, Director Parry moved approval of the following proposed work orders as presented. The motion was seconded by Director Jewell and unanimously approved by the Board.
1. Remove Cottonwoods and Russian Olives on Park Meadows Center Drive in an amount not to exceed \$15,337.
  2. Grind Large Stumps on Lincoln and Yosemite in an amount not to exceed \$4,279.
- Other: None.
- Engineering Items -  
Monthly Engineering  
Report/Update: Mr. Goertz reviewed the monthly engineering report with the Board.

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Brick Wall Study  
Update:

Mr. Goertz noted Mr. Harvey's previous board presentation regarding the final Brick Wall Study and asked if there were Board questions. Mr. Urkoski noted a presentation would be made to the City of Lone Tree in November.

2021 Median Re-Tuck  
Program Update:

Mr. Goertz provided an update on the 2021 median re-tuck program to the Board.

Discuss Additional Median  
Repairs on Lincoln Ave.:

Mr. Goertz reported on the additional median repairs on Lincoln Avenue to the Board, noting they were covered under the existing contract with Chancery.

Other:

None.

### Manager's Items -

Review and Consider  
Approval of HydroPoint  
WeatherTRAK  
Subscription:

Mr. Urkoski reviewed the HydroPoint WeatherTRAK subscription agreement and options with the Board. The Board discussed the options, and Director Glenn inquired about the longevity of WeatherTRAK and Mr. Crespin responded. After review, upon motion by Director Glenn, seconded by Director Sippel and unanimous vote, the Board approved the HydroPoint WeatherTRAK subscription to renew through November 30, 2026 in the amount of \$38,885.13.

Other:

None.

### Director's Items -

Discuss Meeting Location  
for Next Board Meeting:

Mr. Urkoski noted the 2022 budget hearing is scheduled for November 22<sup>nd</sup> which is the week of Thanksgiving and asked the Board if they wished to move that meeting. Discussion ensued among the Board regarding location of the next Board meeting. Mr. Urkoski agreed to circulate dates and let the Board respond.

Review and Consider  
Approval of Resolution for  
Formal Support/  
Endorsement of City of  
Lone Tree Ballot Measure  
2E:

Following discussion, upon motion by Director Glenn, seconded by Director Jewell and unanimous vote, the Board approved the Resolution Regarding Supporting the City of Lone Tree's Ballot Measure 2E.

Other:

Director Glenn noted he would be closing on October 14<sup>th</sup> on his home and will no longer be eligible to serve on the Board.

Recognizing Director Godden was not likely to appear at the meeting, Director Glenn moved to excuse Director Godden's absence from the meeting. The motion was seconded by Director

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Parry and approved unanimously by the Board.

Attorney Items -

Executive Session:

Director Parry moved that the Board convene in executive session pursuant to C.R.S., Section 24-6-402(4)(b) for the purposes of receiving legal advice on specific legal questions related to elections which may pertain to the brick wall project and related matters. Director Glenn seconded the motion, which was unanimously approved by the Board at 5:31 P.M.

Ms. Seaver, Mr. Urkoski, and Ms. Gianarkis remained for the entire executive session. Director Parry left the meeting at 5:55 P.M. due to another engagement.

Upon a motion by Director Sippel and seconded by Director Glenn the Board moved out of executive session and back into public session at 6:13 P.M.

Other:

None.

Other Items:

None.

Adjournment:

There being no further business to come before the Board, Director Sippel adjourned the meeting at 6:13 P.M.

DocuSigned by:

*Gary Golden*

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Secretary