

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, April 24, 2023, at 5:00 P.M., at City of Lone Tree Civic Center, Community Room A, 8527 Lone Tree Parkway, Lone Tree, Colorado.

Attendance: A regular meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado.

The following Directors were in attendance:

Martha Sippel, President  
Gary Godden, Vice President  
Steve Parry, Treasurer  
Greg Jewell, Secretary  
Michelle Murphy, Assistant Secretary

Also present were:

Tamara K. Seaver; Icenogle Seaver Pogue, P.C.  
Matt Urkoski and Shauna D'Amato; CliftonLarsonAllen LLP ("CLA")  
Mike Crespino; BrightView Landscape Services, Inc.  
Taylor Goertz; IMEG  
Justin Schmitz; City of Lone Tree  
Jay Carpenter; Committee Supporting Ballot Issue 6(A)  
Whitney Miller; Park Meadows Business Improvement District  
Kim Johnson; Member of the Public

Call to Order/Declaration of Quorum: Director Sippel, noting the presence of a quorum, called to order the regular meeting of the Board of Directors of the Park Meadows Metropolitan District at 5:04 P.M.

Directors Matters/Disclosure Matters: Ms. Seaver advised the Board of Directors that pursuant to Colorado law, certain disclosures may be required prior to taking official action at the meeting. The Board of Directors reviewed the agenda for the meeting, following which each director confirmed the contents of written disclosures previously made, if any, stating the fact and summary nature of any matters, as required by Colorado law, to permit official action to be taken at the meeting. Additionally, the Board of Directors determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

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Director Murphy disclosed her interest in personal property within the boundaries of the District and her membership on the Board of the Heritage Estates HOA. This disclosure is associated with approval of items on the agenda that may affect her interests.

Ms. Seaver advised that written disclosures of these interests were filed with the Secretary of State and the Board at least seventy-two hours prior to the meeting.

Approval of/Additions  
To/Deletions from the Agenda:

No changes.

Public Comments:

Mr. Carpenter reported on the status of the Campaign Committee's election efforts including an upcoming email blast focused on younger voters who may not review mailed items. He then reported on reaching the Campaign Committee's fundraising goals.

Consent Agenda:

Director Godden moved that the Board approve the consent agenda comprising minutes of the March 27, 2023 regular meeting (corrected to show "regular" instead of "special" as the meeting type, cash position updated April 2023, prior and current claims and director fees. The motion was seconded by Director Parry and unanimously approved by the Board.

Financial Items -

Mr. Urkoski reported on Bill.com payments with the full payables then being brought to the Board after Mr. Parry's signature and the need for a second Board member review given Mr. Parry's term limitation. Director Murphy moved that Director Jewel approve the bills as the second reviewer in Bill.com. Director Sippel seconded the motion which was then approved unanimously by the Board.

Landscape Items -

Monthly Landscape  
Maintenance Report:

Mr. Crespino presented the Monthly Landscaping Report to the Board, noting it changed slightly due to anticipated inclement weather. He then noted application of gypsum to all evergreen trees, and a delayed grub application (given the weather) to the week of April 24, 2023. He reported on the proposals for deep root mycorrhizae application to trees to help with nutrient absorption and on the application of fertilizer. He reported on one significant main line break and repairs to the same as well as mulching completion for tree rings and work in the medians to turn and add new mulch.

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Completed Work Orders: None.

New Work Orders: Following Mr. Crespin's report, Director Sippel moved approval of the proposed work orders for the following:

1. BrightView Proposal for Deep Root Trees with Mycorrhizae in the amount of \$7,900.00.

The motion was seconded by Director Murphy and unanimously approved by the Board.

Engineering Items -  
Southgate Water Line(s)  
Replacement Update:

Mr. Goertz provided an update to the Board on the Southgate Water Line(s) noting they moved onto Yosemite and they are using the landscaping medians as staging areas which is less than ideal and that Messrs. Goertz and Schmitz plan to discuss with the contractor minimizing landscape damage which they need to repair.

Median Retuck:

Mr. Goertz provided an update to the Board on the Median Retuck Project, noting the contract is nearly complete and that the contractor was willing to provide a 10% discount per the Board's request.

GIS Project:

Mr. Goertz provided an update to the Board on the GIS Project, reporting that his staff met with Director Sippel and Mr. Crespin the week prior to the meeting and got additional data before release of the updated GIS to the Board and Mr. Crespin.

Finally, he reported on a discussion about irrigation along Yosemite with the Enclave HOA.

Manager Items:

None.

Director Items-

Resolution honoring Steve Parry:

The Board reviewed with the Board members a Resolution honoring Director Parry. Following review, upon motion by Director Jewell, second by Director Sippel, and upon vote of all Board members save for Director Parry, the Board approve the Resolution honoring Director Parry.

Attorney Items:

None.

Other Matters:

None.

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Adjournment:

There being no further business to come before the Board,  
Director Sippel adjourned the meeting at 5:41 P.M.

DocuSigned by:

*Michelle Murphy*

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Secretary