

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, June 22, 2020 at 5:00 P.M. All participation in this meeting, including public participation, was by telephonic and/or electronic means to preserve the health, safety, and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic.

The meeting was held via an online GoToMeeting: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MThmMGE5YTAAtYzZlZi00YjNmLWI4YjMtOTEwZDBiOTIyNmQ1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22c398d374-fbf6-4a76-ab6b-94589dfc5aba%22%7d

or Via Phone: 1-720-547-5281 Conference ID: 309-915-774#

Attendance:

A special meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

- Martha Sippel, President
- Steve Parry, Treasurer
- Bryan Glenn, Vice President
- Gary Godden, Secretary
- Greg Jewell, Assistant Secretary

Also present were:

- Eric Keesen and Mike Crespini; BrightView Landscape Services, Inc.
- Taylor Goertz; IMEG
- Jay Carpenter and Seth Hoffman; City of Lone Tree
- Tamara Seaver; Icenogle Seaver Pogue, P.C.
- Matt Urkoski and Megan Liesmaki; CliftonLarsonAllen LLP
- Susan Brummett, Muirfield at Lone Tree HOA

Call to Order/Declaration of Quorum:

Director Sippel noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Park Meadows Metropolitan District at 5:00 P.M.

Directors Matters/Disclosure

None.

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Matters:

Approval of/Additions
To/Deletions from the Agenda: The Board approved the agenda as presented.

Public Comments: Susan Brummett, Land Committee Chair for Muirfield at Lone Tree Homeowner Association, addressed the Board for public comment and noted dead trees at northwest corner at of Lincoln and Fairview and a communication from Muirfield HOA regarding the same. Ms. Seaver noted the executive session discussion for this matter and indicated the Board would respond following the Board meeting.

Consent Agenda: Director Parry moved that the Board approve the consent agenda comprising minutes of the May 18, 2020 special Board meeting, Cash Position Updated June 19, 2020 and current claims and director fees. The motion was seconded by Director Sippel and unanimously approved by the Board.

Financial Items: None.

Landscape Items:

Monthly Landscape
Maintenance Report Mr. Crespin addressed the Board of Directors and reported regarding landscape services and maintenance items. He noted mowing schedules, weeding and debris removal given the many windstorms. He reported that the second application of fertilizer and weed control had been applied. He also pointed out that his crews were seeing the beginnings of aphids and mites and they will time the application of sprays for them as well. He noted he drove the District with Director Sippel and given the myriad hard freezes there are a large number of trees which will need to come out, including many large Ash trees which are often hard hit during non-seasonal freeze conditions.

Approve Work Orders: The Board then reviewed a proposed work order from BrightView Landscaping for removal of 58 trees throughout the City's right-of-way in the total amount of \$45,490.00. Director Sippel asked Ms. Seaver about the District's license agreement with the City of Lone Tree. Ms. Seaver reported on the License Agreement regarding City and District cost sharing for damaged trees which are not covered by insurance. Director Sippel noted the trees need to be removed regardless but some were planted too closely and that replacement should be the subject of future discussions with the City. Mr. Crespin again commented on area-wide tree damage as a result of the non-seasonable freezes

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and then clarified, in response to Director Sippel's query, that none of the trees in the quote were South Suburban Park and Recreation District's. Upon motion by Director Sippel, second by Director Glenn, and upon vote unanimously carried, the board approved the Work Order as presented.

Other Landscape Items: None.

Engineering Items:

Monthly Engineering Report/Update

Mr. Goertz reviewed the monthly engineering report and noted flagstone median inspections were ongoing. He expressed a concern related to medians on Yosemite Street and noted he will have the contractor walk them with him later in the week. He then reported that the 2020 Retuck project commences within a week and should take approximately 30 days, weather cooperating.

Other Engineering items: None.

Manager Items:

District Maintained Trees

Mr. Urkoski reported on various emails regarding trees around the District.

Website Updates

Mr. Urkoski noted many website updates have been made and that current and past projects are currently being tidied up. Director Glenn reported on LinkedIn page which was out of date noting he and Director Sippel did some modest updating on the page. The Board thanked them for their efforts.

Other: None.

Director's Items:

Board Member iPad Policy:

Ms. Seaver discussed the history of the District's iPad Policy.

Other: None.

Attorney Items:

Other: None.

Executive Session:

Director Sippel moved that the board convene in executive session pursuant to Sections 24-6-402(4)(b) and 24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to District Landscape Services

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Agreements with homeowners associations and the License Agreement between the City of Lone Tree and the District. Director Parry seconded the motion, which was unanimously approved by the Board at 5:55 P.M.

Ms. Seaver, Mr. Urkoski and Mr. Crespin remained for the entire executive session.

Upon motion by Director Glenn and second by Director Sippel the board moved out of executive session and back into public session at 6:26 p.m.

Other Items:

Director Jewell asked about connecting with the CLA accounting personnel regarding understanding District finances and Mr. Urkoski agreed to connect him to Ms. Harwell. Director Glenn inquired about director email addresses and Ms. Seaver advised regarding the same.

Adjournment:

There being no further business to come before the Board, Director Sippel moved that the Board adjourn. The motion was seconded by Director Parry and approved unanimously at 6:36 P.M.

DocuSigned by:

Matt Urkoski

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Secretary

Certificate Of Completion

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Signer Events

Matt Urkoski
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 District Manager
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Timestamps

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